

American Medical Students' Association Constitution
Updated 2011-07-12

I. The purpose of the MIT American Medical Students' Association is to provide MIT premedical students with a set of resources to help them to better understand the process of applying to medical school, to learn about the careers of different physicians, and to build a network between current MIT premedical students.

II. Membership

1. Any member of the MIT community is eligible to become a member of this organization. One is considered a member of this organization in any given academic term if she has attended at least one club activity and one meeting in the preceding or current term.
2. The organization's membership will at all times consist of at least 5 MIT students and be more than half MIT students.
3. This organization will not discriminate based on any characteristic listed in MIT's Nondiscrimination Statement.
4. If this organization charges any monetary dues, there will be exceptions made for students that cannot afford these dues.

III. Officers

1. This organization will have eight officer positions:
 - a. President
 - i. The President shall be the official representative of the group to any other organization and to MIT.
 - ii. The President will preside over all meetings.
 - iii. The President is responsible for determining when meetings are and publicizing this to the group.
 - b. Vice President
 - i. The Vice President shall be the official representative of the group should the President become absent for any reason.
 - ii. The Vice President will preside over all meetings should the President be unable to attend.
 - iii. The Vice President is responsible for attending all ASA meetings and relaying information back to the group.
 - c. Treasurer
 - i. The Treasurer shall be responsible for the finances of the group.
 - ii. The Treasurer is required to sign all checks/vouchers of the group.
 - d. Community Service Chair
 - i. The Community Service Chair shall be responsible for organizing the fall and spring community service events.
 - ii. The Community Service Chair will also work with the Officers-at-Large to organize the spring community service event.
 - e. Secretary
 - i. The Secretary shall be responsible for taking minutes of every executive meeting and distributing the information to all members of the executive board.

f. Publicity Chair

- i. The Publicity Chair shall be responsible for publicizing all AMSA-sponsored events to the MIT community, whether through social networking sites, mass emails, posterage, and so on.

g. Officers-at-Large

- i. Each Officer-at-Large is a freshman who will be responsible for planning the spring community service event and other AMSA events throughout the school year.
- ii. There shall be two Officers-at-Large.

h. Webmaster

- i. The Webmaster shall be responsible for maintaining the AMSA website and keeping it up-to-date with all upcoming AMSA events.

2. Elections:

- a. Elections of officers shall occur at the end of each school year except for officers-at-large, who will be interviewed by the executive board at the start of each school year for the position.
- b. Any member of this organization is eligible to run for office.
- c. Quorum for elections is two-thirds of the group.
- d. Any member is elected if he or she wins a majority of the voting members.
- e. If more than two people are running and no one wins a majority, then the person with the fewest votes is dropped from the ballot and votes are recast.
- f. The term of office runs for a full year, from the May elections of the previous school year to the next May elections of the current school year.

3. Removal: Officers may be removed by a two-thirds vote of the members.

IV. Meetings

1. Meetings shall be held at least once a month.
2. Meetings shall be presided over by the president, unless she is absent, and in that case the Vice President shall preside.
3. All decisions shall be made by a majority vote of all members present.
4. Quorum for a meeting shall be one-quarter of the members of the organization.

V. Amendments

1. Amendments shall be presented by any member of the organization.
2. Amendments shall be passed by a two-thirds vote of the members present.
3. Quorum for amending this constitution shall be one-third of all members of the organization.

VI. The American Medical Students' Association agrees to abide by the rules and regulations of the Association of Student Activities, and its executive board. This constitution, amendments to it, and the by-laws of this organization shall be subject to review by the ASA Executive Board to insure that they are in accordance with the aforementioned rules and regulations.